



XN120 System Administrator

Feature Codes at User Extensions

To check the Port details of an extension number, press the Check-key then press the Call-key, press Clear-key when complete.

To check the Port details of another extension, press the Check-key then dial the required extension number, press the Clear-key when complete.

Feature Code	Feature	Feature Code	Feature
821/823	Set Handsfree Answerback/Ring Mode	720	Reset Extension (Clear DND/Forwarding)
6	Check Extension Number (Voicemail only)	713 6	Cancel Extension – External Diversion
8	Announce Time (Voicemail only)	873	Message Waiting – Clear All
OPAC 3	Display System Software Version		

Feature Codes for the System Administrator

Access to the feature codes shown below are subject to the extension trying to use them having the correct Class of Service for that feature, if unable to access a code – contact your System Administrator. Most features can be used by pressing the SPK key, dialling the feature and then pressing the SPK key again when complete.

Where **N** is shown, this should be replaced with the required number or extension.

Feature Code	Feature
828 HH:MM	System Time <i>HH:MM equals hours & minutes – 24-Hr format.</i>
800N [name]	Extension Names <i>Dial 800, dial Extension number, dial new name, press Hold-key (# = Move forward on character, ## = Insert a space, DND/CONF = Backspace one character, CLEAR = Clear all).</i>
853 XXX	Abbreviated Dialling – Add System Speed Dial. <i>Enter Location Index (000-899), dial the telephone number (trunk access 9 is not required) press Hold to confirm the number. Enter the name (using the keypad) press Hold to confirm. To check a location: Press Check key, press DC key then dial the location index (000-899)</i>
818 X	Day/Night Service Switching <i>Dial 818 + the required Mode of Service 1-8 (normally 1 for Day, 2 for Night etc).</i>
810N	Intrude/Barge-In <i>Lift handset and dial the extension number, then dial 810. System Keyphones with a programmed Intrude key can press the key after calling a busy extension.</i>
807N	Forward/Do Not Disturb Override <i>Lift handset and the extension number, then dial 807. System Keyphones with a programmed Override key can press the key after calling a forwarded/DND extension.</i>
777N X	Set Class of Service (COS) <i>Dial 777 + Extension number, you will see the current mode of operation (Mode 1 = Day, Mode 2 = Night etc), press the Hold-key to leave the COS unchanged for that mode or enter the new COS and press the Hold-key to step onto the next mode. Press SPK to finish.</i>

Feature Code	Feature
724	Force Trunk Disconnect <i>Press the line key or dial Trunk Access Code (805 XX) to access the required trunk line, when busytone is heard, dial 724.</i> <i>For Analogue PSTN trunk lines only.</i>
701 [pin] N X	Dial Block – Lock/Unlock Extension <i>Dial 701, dial the 4-digit System Admin PIN-code and then dial the required extension number. Dial 1 to Lock or 0 to Unlock.</i>
809	Alert Extension – Signal Tone Alert (Call Waiting) <i>All the extension, when busytone is heard, dial 809 (ringback tone is heard whilst alerting the extension). User programming may block call-waiting tones/signal alert.</i>
	Caller ID Log <i>System Keyphones can have a key programmed for a Call Log.</i> <i>Use the volume up/down keys to scroll through the list, press the Call-key to dial a number from the list, press the Clear-key to erase a number from the list. LED indications of the Call-Log key will be:</i> <i>Off – No new or saved numbers</i> <i>On – No new calls, but one or more saved calls</i> <i>Flash – New missed calls</i>
716 7 XX	Voice Response System – Record a Message <i>Dial the required VRS/DSPDB message number (01-48), record the message after the tone, press # or hang-up to end recording.</i>
716 5 XX	Voice Response System – Replay a Message <i>Dial the required VRS/DSPDB message number (01-48), message will be played, if a tone is heard then no message is recorded.</i>
716 3 XX	Voice Response System – Erase a Message <i>Dial the required VRS/DSPDB message number (01-48) then hang-up to erase the message.</i>

Programming Keys at User Extensions

Keys can be programmed under programming reference 15-07.

Some Keys do not have LEDS and are not suitable for certain features, keys may need to be cleared of existing functions before reprogramming, contact your Maintainer for more information.

Check Current Function of Key:

Press Check-key then press the required key, press Clear when complete.

Program a Key:

Press SPK-key then dial **851**, press the key to program, dial the required Function, press Hold, then press SPK-key to finish.

Common Key Functions

DSS Key (Extn or 9+External Telephone Number)	01 + N
Headset Key	05
Call Log Key	08
Day/Night Mode Key (Service Mode 1-8)	09 + Mode
Message Waiting Key	38
Voice Mailbox Key (Mailbox Number)	67 + Mailbox
Voice Mail Forwarding Key (Mailbox Number)	70 + Mailbox
Conversation Recording Key	69 + 0
Group Logout Key	46
Call Pickup Key (own Group)	24
Call Pickup Key (any Group)	25
Paging Key (all Keyphones)	22
Directory Dial Key (Abb Dials, Internal)	85

